

Instructions for authors

Folia oecologica is a journal devoted to publishing original scientific papers from the fields of ecology of forest ecosystems, communities and populations of plants, fungi and animals associated with forest environment and also the ecology of woody plants growing in both forest and non-forest environment, human settlements included.

The journal also publishes short communications, methodological and survey papers in the area, book reviews, personalia and information about scientific events. The manuscripts are submitted to reviewers for evaluation of their significance.

Manuscript layout. The manuscripts should be written in English, well-arranged, not exceeding a maximum extent of 20 pages, including tables and figures. The authors are responsible for the quality of the text, manuscripts written in poor English will be returned. Please, send two copies of the manuscript (A4 format, type size 12 font Times New Roman, double-space lines, 3 cm margins on each edge of the page) together with all figures and tables (each on a separate sheet) to the editorial office. Avoid dividing the words, smoothing right text margins; do not define the styles and paragraphs. Do not use either spacing or tabulator for beginning of a paragraph. If the paper has been submitted for publication, send two printed copies and one copy in electronic form (1.44 MB, disk or a CD) as a Microsoft Word file (DOC, or RTF format).

An original scientific paper should comprise: 1. The title. 2. The author's (authors') name: full first name and second name. 3. Address: complete address and E-mail address (if available) of all the authors. 4. Abstract: in one paragraph, without references to tables, figures and literature, not exceeding 15 lines (900 characters). 5. Key words (maximum 6). 6. Introduction. 7. Material and methods. 8. Results. 9. Discussion (or Results and discussion). 10. Acknowledgement. 11. References. 12. Summary in Slovak (or in Czech): not exceeding an extent of one page, including the title of the paper in Slovak.

In the papers, it is necessary to use SI symbols. Non-integer numbers should be provided with a decimal point, (e.g. 1.7), not a comma (1,7), the thousands (with exception of years) are separated with a comma: 5,600. The variables in mathematical formulae and expressions should be written in *italics*, the symbols for functions and constants in the normal font, the matrices in bold capitals, the vectors in bold small letters. Latin names of genera, species, sub-species and varieties are written in *italics*, the name of the author of the description (or his abbreviation) normally: e.g. *Lymantria dispar* (Linnaeus, 1758), *Lymantria dispar* (L.), *Abies cephalonica* Loud. var. *graeca* (Fraas) Liu. The names of cultivars are written normally, e.g. *Olea europea* L. cv. Chalkidikis. All the tables and figures must be referred to in the text: Table 1, Tables 2–4, Figs 2–4. The authors are asked to indicate placing of the tables and figures on the text margins.

Literature citations. The literature cited in the text should conform to the following patterns: one author - FUNKE (1971) or (FUNKE, 1971), two authors - SOKAL and ROHLF (1995) or (SOKAL and ROHLF, 1995), three and more authors - ALSTAD et al. (1982) or (ALSTAD et al., 1982). More than one work written by the same author is to be distinguished with small letters appended after the year: NOVÁK (1950a, 1950b). If the document does not contain either the name of the responsible person or the corporation and if it is not possible to conclude about the author with certainty from other authorities, the work should be cited as written by an ANONYMUS.

References in the final list are to be provided with the full title and names of all authors; ordered alphabetically and according to the publication year. Latin names of genera, species and sub-species cited in the list of references are to be written in standard type. The titles are to be cited in the original language appended by an English translation (in brackets). The issue number (except the volume number) should be given (in parentheses) only in the case when the volumes are not paginated continually. The titles of periodicals should be cited in shortened form, according to the international rules, conform to the World list of scientific periodicals. The basic instructions can be found in Bojňanský et al. (1982) *Periodiká z oblasti biologicko-poľnohospodárskych vied, ich citácia a skratky* [Periodicals in area of biological and agricultural sciences, their citations and abbreviations]. Bratislava: Slovenská spoločnosť pre poľnohospodárske, lesnícke a potravinárske vedy pri SAV. 704 p. In the case of a possible ambiguity, cite the periodical under the full name. Titles in languages not using the Latin alphabet should be transliterated keeping with the British Standard 2979 (in the case of the Cyrillic e.g. ж = zh, x = kh, ц = ts, ч = ch, ш = sh, щ = shch, ю = yu, я = ya). (the basic rules can be found e.g. in Bojňanský et al. 1982).

Examples

Work in a periodical

SHAROV, A. A., LIEBHOLD, A. M., RAVLIN, F. W. 1995. Prediction of gypsy moth (Lepidoptera: Lymantriidae) mating success from pheromone trap counts. *Envir. Ent.*, 24: 1239–1244.

EIBERLE, K., NIGG, H. 1984. Zur Ermittlung und Beurteilung der Verbissbelastung. *Forstwiss. Cbl.*, 103: 97–110.

Book

SZUJECKI, A. 1983. *Ekologia owadów leśnych* [Ecology of forest insects]. Warszawa: Państwowe Wydawnictwo Naukowe. 604 p.

MILLER, J. R., MILLER, T. A. (eds) 1986. *Insect-plant interactions*. New-York: Springer-Verlag. 342 p.

Work published in a book or in a proceedings

BASSET, Y., SPRINGATE, N. D., ABERLENC, H. P., DELVARE, G. 1997. A review of methods for sampling arthropods in tree canopies. In STORK, N. E., ADIS, J. and DIDHAM, R. K. (eds). *Canopy arthropods*. London: Chapman & Hall, p. 27–52.

CIBEREJ, J., KOVÁČ, G., BILÁ, A. 1999. Faktory ovplyvňujúce početný stav kamzíka vrchovského v TANAP-e [Factors influencing game populations in chamois (*Rupicapra rupicapra* L.) in the High Tatra National Park]. In KOREŇ, M. (ed.). *Päťdesiat rokov starostlivosti o lesy TANAP-u. Zborník referátov z konferencie*. Poprad: Marmota Press, p. 111–116.

Dissertation

CHROMOVÁ, L. 2002. *Pôdne a vegetačné zmeny lesných spoločenstiev okolia obce Brusno (Veporské vrchy)* [Changes in soils and vegetation of forest communities of the Brusno village (the Veporské Mts.)]. PhD thesis. Bratislava: Comenius University, Faculty of Natural Sciences. 122 p.

Tables. The tables should be submitted on separate sheets, not included into the text. The sheets must not be folded. The tables are to be numbered, each after other, with Arabic numerals (Table 1, Table 2...). The text in the caption should always begin with a capital letter. The tables can be self-explicable, not requiring references in the text. The numbering and captioning should be placed over the table, commentaries, if any, under the table. Submitted are only tables prepared in Word and Excel, without vertical grid lines. Use the font size 9. Table width should be of one or two text columns (77 and 160 mm). Avoid doubling the information in tables and plots.

Figures. Submitted are only high-quality drawings, plots and photographs in black, each on a separate A4 sheet. They can be prepared manually or printed with a laser or an ink printer. Please use only hatching, not shading. Avoid three-dimensional graphs, if possible. In captions use the Arial font. The lines must be well clean-cut and the written text must be distinctly readable also after the diminution. For the electronic version, only MS Excel is acceptable. The backside of sheet should be provided with the number of the figure and the author's name. The graphs and ink drawings must be self-explicable and readable with captions and appended keys of symbols only, without necessity to seek explanations in the text.

Off-prints. Each author and co-authors will obtain one electronic copy of the published paper.

Editorial office. Institute of Forest Ecology SAS, Centre of Scientific Information – Library, Štúrova 2, 960 53 Zvolen, Slovak Republic, e-mail: knizuel@sav.savzv.sk Manuscripts should be sent to the editorial office.